Secretario General



ILLINOIS INSTITUTE OF TECHNOLOGY





Agreement
For a Legal Training Program
Between
Chicago-Kent College of Law
And
Universidad Sergio Arboleda

#### I.Purpose

The parties to this Agreement, Chicago-Kent College of Law ("Chicago-Kent"), and Universidad Sergio Arboleda – School of Law ("Sergio Arboleda"), have agreed to provide a unique opportunity for Sergio Arboleda and other Colombian law students and practicing lawyers in Colombia to gain an introduction to United States and international commercial legal systems. The parties have established a special Overseas Training Program under which participants can attend classes at Sergio Arboleda in Bogota, Colombia taught by Chicago-Kent professors.

### II. Terms & Conditions of Program Participation

#### A. Eligibility

- Eligibility for Overseas Training Program: Anyone who is a law student in good standing at Sergio Arboleda, or a law student in good standing at another Colombian law school who receives approval from Sergio Arboleda to attend the program, or a licensed practicing lawyer in Colombia is eligible to attend the Overseas Training Program courses in Bogota, and all participants who successfully complete the courses will receive a certificate of completion of the Overseas Training Program.
- 2. Eligibility for application to the LL.M Program: All participants in the Overseas Training Program are eligible to apply to the LL.M program in U.S., International, & Transnational Law at Chicago-Kent College

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of Law, and Chicago-Kent will waive the LL.M. application fee for all Overseas Training Program participants.

3. Eligibility for admission to the LL.M. Program: As noted below (II C), participants must successfully complete the Overseas Training Program with a minimum Grade Point Average (GPA) of 2.7 (on a Chicago-Kent's 4.0 scale) to be considered for admission to the LL.M. Program. Admission to the LL.M. program (see II C) will be based on recognition of prior working experience, academic background, and successful completion of the Overseas Training Program with a minimum GPA of 2.7. Participants who fail to achieve this GPA are permitted to repeat the Overseas Training Program in a subsequent year; any participant who repeats the program is required to successfully complete all courses offered in the program and earn a GPA of 2.7 to be considered for admission to the LL.M. program. Unless other arrangements are made with Sergio Arboleda, participants are NOT permitted to repeat only one or two courses in a subsequent year in an attempt to raise their Overseas Training Program GPA.

### B. English Proficiency

- 1. English Proficiency: All participants who wish to attend the Overseas Training Program courses in Bogota who do not have a recent TOEFL score of 100 or IELTS score of 7.0 will be required to attend and pass an Intensive English Course to be offered or administered by Sergio Arboleda prior to the Overseas Training Program. The cost of this Intensive English course is separate from the cost of the Overseas Training Program and is to be collected by Sergio Arboleda or other designated entity.
- 2. English Proficiency: Chicago-Kent's LL.M. program requires English proficiency, so all Overseas Training Program graduates who are admitted to the LL.M. program will be required to attend a two –week Legal English course in Chicago, unless they can provide a recent TOEFL score of 100 or IELTS score of 7.0.
- 3. English Proficiency: In August 2014 the cost of the Legal English course will be \$1990 per person, which will be billed separately and which is in addition to the LL.M. tuition charges. The Legal English course does not provide course credits toward the LL.M. degree; the tuition cost for Legal English will increase in subsequent years.

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Chicago-Kent will notify Sergio Arboleda of changes to tuition before the registration date.

### C. Admission to LLM program

- Participants in the Overseas Training Program, if they are interested, will be required to apply to the LL.M. program while the Overseas Training Program is underway. They will be required to submit all required LL.M. application documents, including an application essay, official copies of prior law school transcripts (translated into English), and proof of prior law degree(s), and two professional references. The application fee will be waived.
- 2. Admission to the LL.M. program will be based on recognition of prior working experience, academic background, and successful completion of the Overseas Training Program with a minimum GPA of 2.7. Applicants must a) pass all the Overseas Training Program Chicago-Kent Law classes taught in Bogota with a minimum Grade Point Average (GPA) of 2.7 on a 4.0 scale, and b) submit all required documents to Chicago-Kent before Chicago-Kent will make a final admissions decision. Should program timing require it, Chicago-Kent is permitted to make LL.M. admissions decisions based on the GPA established in the first three of the four Bogota courses.

# III. Overseas Training Program Management

# A. Program Course Offerings

- 1. During the Overseas Training Program in Bogota, students will have the opportunity to receive training in specialized legal subjects such as Introduction to the American Legal System, Introduction to Legal Research and Writing, Comparative Law, Overview of Intellectual Property Law, Business Organizations, International Business Transactions, International Commercial Arbitration, or International Capital Markets. Courses will be taught by Chicago-Kent professors wherever possible. Unless otherwise specified, the courses will be taught in an intensive format over two weeks, three to four hours each day.
- If admitted to the LL.M. program at Chicago-Kent College of Law, students will receive advanced standing in recognition of their successful completion of the Overseas Training Program and prior

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legal experience. To earn the LL.M. degree, students will be required to complete twenty-four credits with a cumulative minimum GPA of 2.3 and meet the other requirements of the program, including the requirement that LL.M. students pass Comparative Law and a course that satisfies the writing requirement.

# B. Responsibilities of the Parties - Administration

- 1. Sergio Arboleda will designate an English speaking administrator for the program who will work directly with Chicago-Kent's Office of International Law and Policy. Sergio Arboleda will provide additional administrative staff as required to recruit and enroll participants in the program. Sergio Arboleda will use its best efforts to recruit the most highly qualified participants to the program with the support from Sergio Arboleda.
- 2. Sergio Arboleda will provide adequate teaching facilities for the courses taught in Bogota, and it will be responsible for coordinating the administrative details for the Overseas Training Program, including but not limited to the provision of the Intensive English Course referenced under paragraph II.B.1. of this Agreement, collecting any administrative fees, supporting the collection of all necessary documents for student applications and visa requests, and facilitating the logistical details for Chicago-Kent professors related to their travel, accommodations and teaching activities in Bogota. Accommodations will include access to the internet and office-type facilities. In addition, Sergio Arboleda will use its best efforts to assist the students in the visa process.

Sergio Arboleda will be responsible for ensuring that all costs associated with administrative support of the program, (including recruitment costs, document collection and distribution costs, and provision of teaching facilities including audio-visual support services,) are appropriately covered. Sergio Arboleda will be responsible for paying (or reimbursing) all reasonable expenses of Chicago-Kent faculty teaching in Bogota, including all transportation costs, per diem payments of USD 50 per day (payable in local currency) for the duration of their stay in Bogota, and hotel accommodations.

 Chicago-Kent College of Law will be responsible for providing specialized legal training in Bogota and in Chicago unless other arrangements are made with Sergio Arboleda, for awarding a

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Certificate of Completion to all participants who successfully finish the Overseas Training Program in Bogota.

## C. Anticipated Program Expenses

- 1. Overseas Training Program expenses. In consultation with Chicago-Kent, Sergio Arboleda may collect an administrative fee to cover expenses associated with the program, such as recruiting expenses and administrative and facilities costs; this fee will be determined by Sergio Arboleda and will be paid to Sergio Arboleda by participants. Expenses incurred by Chicago-Kent faculty will be paid or reimbursed by Sergio Arboleda, including but not limited to the costs of faculty travel, hotel, and per diem expenses of USD 50 per day.
  - 2. LL.M. program expenses: The total LL.M. tuition cost for 2014/15 has been set at \$39,900. Those students who are admitted to the LL.M. program after they have completed the Overseas Training Program will receive a special scholarship of \$17,900, thus the tuition for the LL.M. degree for Overseas Training Program students under this Agreement is \$22,000, if students complete the LL.M. degree in a single Chicago semester. Chicago-Kent LL.M. tuition and Legal English fees will increase in subsequent years. Chicago-Kent will notify Sergio Arboleda of changes to tuition before registration date. For Overseas Training Program students who wish to spend more than one semester in Chicago, tuition for the second Chicago semester has been set for 2014/15 for Overseas Training Program students at a special discounted flat rate of \$7250.
    - Anticipated participant expenses in addition to Chicago-Kent tuition fees:
      - a) the administrative fee to Sergio Arboleda and the cost of the Intensive English course in Bogota;
      - b) the cost of any books or "coursepacks" or other materials used in the courses in Bogota,
      - c) the cost of the Legal English course at Chicago-Kent unless they submit an acceptable TOEFL or IELTS score, and
      - d) all other expenses and any mandatory fees, including US government fees (eg SEVIS), travel, housing, books, required medical insurance, additional required IIT or CK fees, food, clothes, etc.

D. Program Timing Issues

1. The Overseas Training Program is designed to be preceded by an Intensive English course to be offered in August – December; the

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Overseas Training Program courses are scheduled from December – June, based on a mutual agreement between both parties.

- 2. The parties recognize that some participants in the program may not travel to Chicago because 1) they do not obtain a visa; 2) they fail to successfully complete the Overseas Training Program with a minimum GPA of 2.7; or 3) they drop out for personal or financial reasons. Such students will not be charged additional tuition.
- 3. Participants who successfully complete all training courses in Bogota will receive a Certificate of Completion and, if admitted to the LL.M. program, can maintain the option to come to Chicago within two years of the conclusion of the Overseas Training Program.
  - 4. This agreement initially relates to an Overseas Training Program started in the winter/spring of 2014/2015, and also relates to program management in subsequent years [2015/2016, 2016/2017].

### IV. Responsibilities of the Parties - Financial

- Sergio Arboleda will be responsible for paying (or reimbursing) all reasonable expenses of Chicago-Kent faculty teaching in Bogota, including all transportation/coach-classflight costs (in US dollars), per diem payments of USD 50 per day (payable in local currency) for the duration of their stay in Bogota, and hotel accommodations. As detailed above, Sergio Arboleda will be responsible for all costs associated with administrative support of the program, including recruitment costs, document collection and distribution costs, and teaching facilities.
  - Sergio Arboleda will be responsible for collecting any fees associated with the Overseas Training Program and, unless other arrangements are made, for collecting fees for the Intensive English course.
- 3. Chicago-Kent College of Law will be responsible for paying the salary of Chicago-Kent faculty unless other arrangements are made with Sergio Arboleda, and for awarding a Certificate of Completion to all participants who successfully finish the Overseas Training Program in Bogot

#### V. Duration of the Agreement

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This agreement is valid for three years from the date it is signed, and it is renewable for similar periods by mutual agreement. Fees will be adjusted annually. The agreement may be terminated by either party with three month's notice, provided such termination does not jeopardize currently enrolled participants' eligibility for Chicago-Kent's LL.M. program in U.S., International, & Transnational Law.

Data: F6 4, 201

Harold J. Krent

Dean

IIT/Chicago-Kent College of Law

Date:

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President

Universidad Sergio Arboleda