

DUAL DEGREE AGREEMENT

BETWEEN

THE

UNIVERSIDAD SERGIO ARBOLEDA, BOGOTA, COLOMBIA

AND

THE COLLEGE OF BUSINESS ADMINISTRATION

AT

FLORIDA INTERNATIONAL UNIVERSITY, MIAMI, FLORIDA, USA

This Dual Degree Agreement is entered into this 7th day of April 2011, by and between the **Universidad Sergio Arboleda ("USA")**, by and on behalf of the **Escuela de Empresa ("EDE")** (or collectively **"USA-EDE"**) whose business address is Calle 74 No. 14-14 Bogotá, Colombia; and **The Florida International University Board of Trustees**, by and on behalf of the **College of Business Administration ("CBA")** at **Florida International University ("FIU")**, whose business address is Modesto A. Maidique Campus, 11200 S.W. 8th Street, Miami, Florida 33199, USA.

NOW THEREFORE, in consideration of the mutual covenants provided herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by FIU and USA-EDE (hereafter known as the **"Parties"**), the Parties hereby agree as follows.

This document describes the terms under which USA-EDE and CBA at FIU can offer USA-EDE undergraduate business students an opportunity to conduct part of their studies at FIU. This opportunity would lead to the attainment of two separate degrees from both institutions. The basic premise of this Agreement is that eligible students will be able to participate in the following program:

- (1) Commence their **Bachelor in Business Administration** or **Bachelor of Finance and International Trade** at USA-EDE and complete three years of core and required courses, transfer to the International Business program at the Landon Undergraduate School of Business at FIU to complete at *least* 30 credits and two consecutive semesters. Upon the satisfactory completion of the required 30 credits and all other standard academic requirements, including FIU's **University Core Curriculum ("UCC")** requirements (**Appendix A**) and the completion of at least 90 credit hours of equivalent, appropriate, and transferable coursework, the students would receive a **Bachelor in Business**

Administration ("BBA") in International Business from FIU. The students may also elect an alternate major within the BBA program, provided that they are able to meet the academic requirements. In addition USA-EDE students graduating from this program will have the option to apply for a twelve-month **Optional Practical Training ("OPT")** internship at a US-based corporation, as long as they meet the minimum eligibility requirements described in **Appendix B**, following the conclusion of their studies at FIU.

Students enrolling at FIU pursuant to this Agreement will be responsible for all expenses related to their course of study at FIU, including housing, transportation, health insurance and the like. Students must meet the financial criteria established by the The Florida International University Board of Trustees, Florida Board of Governors and Homeland Security for international students. Students must also acquire the appropriate visa in order to be enrolled.

I. DUAL DEGREE PROGRAM: BACHELOR OF BUSINESS ADMINISTRATION OR BACHELOR OF FINANCE AND INTERNATIONAL TRADE AND BBA DEGREE FROM FIU:

Degree Requirements and Terms of Agreement

Participants in the dual degree program who start their studies at USA-EDE must first successfully complete all courses in addition to any other designated requirements listed in the FIU catalog for admissions into the program. Students must meet the admissions requirements of FIU and the admissions requirements of CBA's Landon Undergraduate School of Business.

In addition to the aforementioned requirements, transfer students must satisfy FIU's UCC requirements. These requirements are rooted in a broad, liberal arts curriculum that includes the following areas: English Composition, Humanities With Writing, Quantitative Reasoning (Math), Social Inquiry, Societies and Identities, Natural Sciences, and Arts. (Students would need to take the English Composition and Humanities With Writing courses at FIU *unless* English is the official language of the country of the sending/transfer institution.) The UCC enables students to think critically, analytically, and creatively, and develop a passion to learn and the skills to assess and synthesize new knowledge and clearly express ideas.

A dual degree program requires that students transfer to FIU with all or the majority as appropriate under each circumstance, of UCC requirements met. A detailed transfer equivalency review (including submission of a syllabus for each course and list of textbooks used and type of assignments) between both institutions would be required to meet this aim. The review would also entail the participation of FIU's Undergraduate Education's Transfer and Transition Services. CBA's written approval of a student's program of study would occur on the basis of the equivalency review. The written approval would be communicated to USA-EDE. In case that any deficiency is identified as a result of the equivalency review, USA-EDE agrees to cure any deficiency within the span of two semesters (*maximum*).

FIU maintains the prerogative of reexamining the courses (and related content) that fulfill the UCC requirements. In the case that FIU modifies any courses or course content, FIU would need USA-EDE to modify content as necessary to satisfy UCC requirements. For more specific course information, please refer to **Appendix A**.

In 2010, FIU introduced a requirement that undergraduate students take a minimum of two global learning courses and participate in integrated global learning co-curricular activities prior

to graduation. Students would need to take a global learning foundations course as part of their UCC sequence and a second global learning course in the context of their major program of study. Global learning foundations courses count towards both the UCC and global learning exit requirements.

Admission to the dual degree program is *not* guaranteed; students must individually apply to FIU and meet all FIU requirements, including those listed in **Appendix C**. If accepted, he/she will transfer to FIU where he/she must satisfactorily complete their last 30 credit hours of the FIU degree requirements at the Landon Undergraduate School of Business, including those courses listed in **Appendix D**, in order to earn the BBA degree.

Entry into the dual degree program at FIU can take place at the start of any one of our three annual university terms: the Fall term, usually beginning in late August, the Spring term, in early January, or the Summer term, beginning mid-May.

The general admission and graduation requirements include, but are not limited to, the following (*these are also subject to modification*):

- Applicants whose native language is not English must demonstrate proficiency in the English language by presenting a minimum score of 63 on the **Internet Based Test ("iBT")**, **Test of English as a Foreign Language ("TOEFL")** or the equivalent minimum score of 500 on the paper-based version of the TOEFL. The **Advanced Placement International English Language Examination ("APIEL")** exam is accepted; students would need a minimum score of 3.
- Completion of all the UCC requirements and business pre-core requirements with a minimum **3.0 grade point average ("GPA")**.
- Completion of the business pre-core requirements with a grade of "C" or higher in each course.

Other terms include:

- a. All academic rules and requirements stated in the undergraduate catalog of FIU will govern the terms of student transfers from USA-EDE to FIU, unless otherwise stated in this Agreement. **University-level transcripts** require a course-by-course evaluation, with a calculated US equivalent grade point average, through a member of the **National Association of Credential Evaluation Services ("NACES")** Organization. Official evaluations must be forwarded directly to FIU from the evaluation service.
- b. Credits earned by students at USA-EDE are eligible for transfer to FIU as per The Florida International University Board of Trustees' regulations, policies and procedures. Students may transfer *up to 90* semester hours of credit to FIU. The actual number of transfer credits will be evaluated by FIU on an individual basis. As stated in the preceding section, it is understood that students must fulfill FIU prerequisites for junior and senior level courses, satisfying the UCC requirements.
- c. All students seeking **Bachelor of Arts ("BA")** or **Bachelor of Science ("BS")** degrees must meet the level of proficiency in communication and computation required by law. This requirement is met by obtaining the required scores in SAT or ACT, or the successful completion of specified courses in the subject areas.

- d. Only those USA-EDE courses completed with a grade of "C" or better will be eligible for transfer to FIU. A distinction, however, needs to be noted. For the UCC, FIU accepts a "D-" for non-Gordon Rule requirements. If the course in question is required, however, in the major with a "C" or better, the student would be required to repeat the course at FIU. All Gordon Rule courses require a grade of "C" or better: English Composition, Humanities with Writing and Quantitative Reasoning (Math)
- e. Courses taken at USA-EDE may be accepted as required courses or as elective courses according to the articulation.
- f. Only those courses that are taken at FIU will be used in calculating the FIU cumulative GPA. After admission to the College, a student must earn a 2.0 GPA in the courses enrolled at FIU that are specifically required and/or apply towards his/her major.
- g. The graduation requirements applicable to FIU students shall be equally applicable to students transferring from USA-EDE. The curriculum details, including the core courses and the course requirements, will be established by FIU. The lists of courses established are subject to revision, as and when needed, in order to comply with curricular changes at FIU and to meet accreditation and State of Florida requirements.
- h. USA-EDE will send once a year to CBA's International Programs Office at FIU a copy of the syllabus (in English) for all courses that the Landon Undergraduate School of Business will use as transfer courses.
- i. Students pursuing the master's degree after completion of the BBA will be governed by all applicable FIU University Graduate School regulations for graduate studies.

Fees and Related Expenses

Based on the current FIU tuition rates, the tuition for students under this Agreement is **USD 400 per credit hour**. This tuition is based on a *minimum cohort of five (5) students per academic term* that USA-EDE would send to FIU. This amount is *subject to revision* based on changes in FIU's tuition rates and/or the lack of attainment of a minimum cohort. The fee will be charged for the 30 mandatory credit hours and any additional courses required to satisfactorily complete the degree requirements. Students will *directly* pay these monies to FIU.

Students are also responsible for all additional fees and expenses associated with their course of study at FIU including, but not limited to, housing, transportation and health insurance.

II. OTHER PROGRAM CHARACTERISTICS AND CONDITIONS:

Working Relationship

In an effort to develop standard criteria for students transferring into the dual degree program, each institution agrees to share course curriculum and faculty credentials with the other. USA-EDE and CBA must agree to notify the other institution should there be a change in the curriculum that affects the ability of either institution to deliver this program.

Internships and Career Services

All participants in the dual degree program will have access and full rights to the services provided by CBA's and USA-EDE's offices of career management services. Foreign students

attending the FIU program who meet certain eligibility requirements may apply for the Optional Practical Training program described in **Appendix B** enclosed hereto.

Program Marketing and the Use of Logos and Brands

During the period of this Agreement, the Parties may publicize the Agreement among their faculty and students. All publications, advertisements, or other solicitations about the dual degree program, regardless of medium and language, must be approved by the Parties to this Agreement. All information posted on websites and promotional materials must be updated regularly and accurately reflect the nature and requirements of the dual degree program.

Except as otherwise authorized in writing by CBA at FIU, USA-EDE shall do business in its own name and shall not trade upon the name or credit of CBA or FIU. All brochures, advertisements, website materials, or other solicitations for the program that include reference to FIU or its CBA, regardless of medium and language, shall be subject to FIU's prior written approval. All information posted on websites and promotional materials must be updated regularly and accurately to reflect the nature and requirements of the dual degree program. The Parties agree that upon FIU's request, any information presented by the other Party in its publications and advertisements, including website information, that is inaccurate or not supported by facts, regardless of the language used, shall be immediately retracted and/or withdrawn. This Agreement confers no rights upon USA-EDE to use the logos, marks and likeness of FIU in any advertising except as authorized by FIU in writing.

Except as otherwise authorized in writing by the USA-EDE, FIU's CBA shall do business in its own name and shall not trade upon the name or credit of the USA-EDE. All brochures, advertisements, website materials, or other solicitations for the program that include reference to USA-EDE shall be subject to USA-EDE's prior written approval. This Agreement confers no rights upon CBA to use the logos, marks and likeness of USA-EDE in any advertising other than for the dual degree program and in a manner consistent with the provisions of this paragraph.

Neither FIU nor USA-EDE may use the **Southern Association of Colleges and Schools Commission on Colleges** ("SACSCOC") logo in connection with this Agreement or otherwise. The use of this logo is reserved exclusively for SACSCOC.

USA-EDE must include in all literature/publications, website and other collateral marketing materials that inform the public about the dual degree the disclaimer provided below. USA-EDE's marketing statements are subject to FIU's approval to ensure conformance with the disclaimer. This provision applies irrespective of the language employed.

Duration of Agreement

The term of this Agreement shall be for three (3) years commencing on the latest date of execution by the Parties. The Agreement may be renewed for additional periods of time upon the mutual written consent of the Parties subject to such terms and conditions as the Parties shall determine in writing.

Review and Modification

The Parties shall meet to review this Agreement approximately two (2) years after its commencement in order to evaluate progress and to enhance the quality of the exchange. This will include an evaluation of the number of students, their satisfaction with the program, and learning outcomes. Any modifications of this Agreement shall be made in writing and signed by both Parties.

Renewal

Prior to the expiration of the three- (3) year term of this Agreement, but not earlier than the review required by the immediately preceding paragraph, the Parties may agree to renew this Agreement under terms to be agreed upon by the Parties at that time.

Financial Provisions

Students enrolling at FIU pursuant to this Agreement will be responsible for all expenses related to their courses of study at FIU, including housing, transportation and the like. Students must meet the financial criteria established by The Florida International University Board of Trustees, Florida Board of Governors and Homeland Security for international students.

Equal Opportunity

The Parties agree to provide equal enrollment opportunities to all persons regardless of race, color, religion, gender, age, national origin, disability or marital status during the term of the Agreement.

Additional Provisions

To satisfy the institutional accreditation requirements stated by SACSCOC, all faculty teaching any credits under this program must meet SACSCOC Faculty Credentialing Standards which are included in **Appendix E**. USA-EDE represents and warrants that it has reviewed the qualifications of all USA-EDE faculty teaching credits that will be used in the FIU degree and certifies that all faculty are qualified under the guidelines of FIU. FIU is accredited by SACSCOC and its guidelines represent commonly accepted good practice for the academic qualifications of faculty.

Disclaimer Statement: FIU is accredited by SACSCOC to award undergraduate and graduate degrees. USA-EDE is not accredited by SACSCOC and the accreditation of FIU does not extend to, or include, USA-EDE or its students. Although FIU accepts certain coursework in transfer toward a credential from USA-EDE, or collaborates in other ways for generation of course credits or program credentials, other colleges and universities may or may not accept this work in transfer, even if it appears on a transcript from FIU. Each institution decides independently whether to accept such credits.

This Agreement shall be interpreted according to the laws of the State of Florida, including the provisions of Florida law regarding conflicts of law, regardless of where the obligations undertaken herein are to be performed.

This Agreement is designed solely to facilitate the development of mutually beneficial and collaborative initiatives. Each Party shall bear any cost it may incur in the implementation of this Agreement.

This Agreement constitutes the entire agreement between the Parties concerning the subject matter hereof, and supersedes all prior or contemporaneous discussions, agreements, and understandings, whether verbal or written.

If, as a result of an act of *force majeure*, including without limitation, an act of God, war, riot, labor dispute, strike, threat thereof, intervention of a government agency or instrumentality or other occurrence beyond the reasonable control of either Party, either Party is hindered in performing its obligations under this Agreement, then, in such event, that Party shall have the right, upon notifying the other Party of the occurrence of *force majeure*, to suspend performance.

under the Agreement until the event of *force majeure* has passed. In the event that either Party is unable to perform for a period of excess of six (6) months, the other Party may, at its option, terminate this Agreement.

In the case that conditions improve and warrant the resumption of activities and deployment of educational programs and services, FIU would have at least one (1) month to coordinate the resumption of activities per this Agreement.

Any notice required or permitted under the provisions of this Agreement shall be effective when personally delivered or sent by first class mail, return receipt requested as follows:

If to USA-EDE:

Ignacio Gaitán Villegas, Associate Dean
Escuela de Empresa - EDE
Universidad Sergio Arboleda
Calle 74 No. 14-14 Bloque F Piso 6
Bogotá, Colombia, South America

If to FIU:

Cliff Perry, Associate Dean
Landon Undergraduate School of Business
Florida International University
Modesto A. Maidique Campus
11200 SW 8th Street, CBC 200
Miami, FL 33199 USA

The performance of this Agreement must comply with and is subject to the Constitution and laws of the United States of America and of the State of Florida and the regulations of the Florida Board of Governors and The Florida International University Board of Trustees. The Florida Sunshine and Public Records Law applies to all aspects of this Agreement.

This Agreement may be terminated without cause by either Party upon six (6) months' advance written notice. Notwithstanding this provision, any students participating in existing programs will be allowed to complete his/her degree program.

In the event of a breach of this Agreement, the non-breaching Party shall provide thirty (30) days advance written notice of its intent to terminate this Agreement. The breaching Party shall be given the opportunity to cure the breach within that time. If the breach is not cured or reasonable assurance of the ability to cure is not given or is not accepted, then the termination shall be effective at the end of the thirty (30) day period.

This Agreement will be amended, as necessary, to comply with regulations or policies of Florida International University, the Florida Board of Governors and/or SACSCOC, as they might be revised from time to time.


The individuals signing this Agreement represent that they have the requisite authority to bind their respective bodies to this Agreement.

Agreed to on April 7, 2011. This collaborative arrangement shall not be implemented prior to FIU's notification to SACSCOC of the existence of this Agreement.

For Universidad Sergio Arboleda

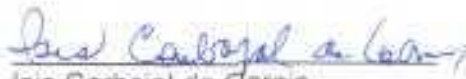
For The Florida International University
Board of Trustees:


Rodrigo Noguera Calderón
Rector


Douglas Wartzok, Ph.D. Date
Provost and Executive Vice President


Joyce Elam, Ph.D. Date
Executive Dean
College of Business Administration

Approved as to the Form and Legal
Sufficiency


Isis Carbajal de Garcia
Deputy General Counsel

APPENDIX A

UNIVERSITY CORE CURRICULUM

Undergraduate Education Academic Advising Center PC 249 (MMC), AC 180 (BBC)

The University Core Curriculum requirements are for students admitted to FSU

beginning Fall 2023 as transfer students with less than an AA from a public FL school, or as Freshmen beginning Summer 2023.

FIRST YEAR EXPERIENCE (1 course required)

Students with fewer than 30 transfer credits only

High school earned college credit does not exempt FTIC students from this requirement.

___ FLS 150 First Year Experience (1 cr)

ENGLISH COMPOSITION (2 three-credit courses required)

These are all Gordon Rule Courses (must earn "C" or better)

___ ENC 1101 Writing and Rhetoric I (3 cr)

___ ENC 1102 Writing and Rhetoric II (3 cr)*

HUMANITIES WITH WRITING (2 three-credit courses required, one of which must be historically-oriented)

Prerequisites: ENC 1101 and ENC 1102. These are Gordon Rule courses (must earn "C" or better).

One course must be from the following list: (historically-oriented):

- ___ APH 2000 African Civilizations (3 cr)*
- ___ AMH 2041 Origins of American Civilization (3 cr)*
- ___ AMH 2042 Modern American Civilization (3 cr)*
- ___ ARC 2701 History of Architecture I (3 cr)
- ___ ECH 2011 Western Civ.: Early European Civilization (3 cr)*
- ___ ECH 2021 Western Civ.: Medieval to Modern Europe (3 cr)*
- ___ EUE 2036 Western Civ.: Europe in the Modern Era (3 cr)*
- ___ HUM 3214 Ancient Classical Culture & Civilization (3 cr)*
- ___ HUM 3306 History of Ideas (3 cr)*
- ___ LAH 2020 Latin American Civilization (3 cr)*
- ___ PHH 2063 Classics in Phil.: Intro. to the History of Phil. (3 cr)*
- ___ POT 3013 Ancient & Medieval Political Theory (3 cr)*
- ___ WCH 2001 World Civilizations (3 cr)*

A second course may be selected from the following list:

- ___ ENG 2012 Approaches to Literature (3 cr)*
- ___ IDS 3306 How We Know What We Know (3 cr)* - GL
- ___ PHI 2011 Philosophical Analysis (3 cr)*
- ___ PHI 2600 Introduction to Ethics (3 cr)*
- ___ REL 2011 Religion: Analysis and Interpretation (3 cr)* - GL

QUANTITATIVE REASONING (2 three-credit courses required, at least one of which must be in mathematics) These are all Gordon Rule courses (must earn "C" or better).

One course must be from the following mathematics list:

- ___ MAC 1114 Trigonometry (3 cr) IF taken after College Algebra, will be equivalent to Pre-calculus/MAC 2147.*
- ___ MOF 1106 Finite Math (3 cr)
- ___ MSP 1107 Math in Soc. Choice and Decision Making (3 cr)
- ___ MAC 2147 Pre-calculus (3 cr)*
- ___ MAC 2231 Calculus for Business (3 cr)*
- ___ MAC 2311 Calculus I (4 cr)*
- ___ MAC 2312 Calculus II (4 cr)*
- ___ MAC 2313 Multivariable Calculus (4 cr)*
- ___ MTD 1204 Geometry for Education (3 cr)

A second course may be selected from the following list:

- ___ STA 3023 Statistics for Business and Economics (3 cr)*
- ___ STA 2122 Introduction to Statistics I (3 cr)*
- ___ STA 3111 Statistics I (3 cr)*
- ___ STA 3145 Statistics for the Health Professions (3 cr)*
- ___ COP 2210 Introduction to Programming (4 cr)
- ___ COP 2250 Programming in Java (5 cr)
- ___ PHI 2100 Introduction to Logic (3 cr)
- ___ COS 2518 Data Analysis (3 cr)

SOCIAL INQUIRY (6 credits required - 3 credits from each area)

Foundations of Social Inquiry (one three-credit course)

- ___ AMH 3560 The History of Women in the U.S. (3 cr)
- ___ ANT 2000 Introduction to Anthropology (3 cr)
- ___ CPD 2002 Introduction to Comparative Politics (3 cr)
- ___ DEP 2000 Human Growth & Development (3 cr)
- ___ ECO 2013 Principles of Macroeconomics (3 cr)
- ___ ECO 2023 Principles of Microeconomics (3 cr)
- ___ GEO 2000 Introduction to Geography (3 cr)
- ___ INF 2002 Intro. Industries/Organizational Psychology (3 cr)
- ___ INT 2001 Introduction to International Relations (3 cr)
- ___ INR 2002 Dynamics of World Politics (3 cr)
- ___ POS 2042 American Government (3 cr)
- ___ POT 3302 Political Ideologies (3 cr)
- ___ PSY 2012 Introduction to Psychology (3 cr)
- ___ SPS 3004 Introductory Social Psychology (3 cr)
- ___ SPS 3015 Social and Personality Development (3 cr)
- ___ SPC 2210 Communication Theory (3 cr)
- ___ SYD 2000 Introduction to Sociology (3 cr)
- ___ SYD 3010 Social Problems (3 cr)
- ___ SYD 3002 Basic Ideas of Sociology (3 cr)
- ___ WST 3015 Introduction to Women's Studies (3 cr)

Societies and Identities (one three-credit course)

- ___ AFA 2000 African World Sites (3 cr)
- ___ ANT 3212 World Ethnographies (3 cr)* - GL
- ___ ANT 3241 Myth, Ritual and Mysticism (3 cr)
- ___ ANT 3451 Anthropology of Race & Ethnicity (3 cr)
- ___ COM 3464 Intercultural/Diversity Communication (3 cr) - GL
- ___ CPD 3103 Politics of Western Europe (3 cr)
- ___ FOS 3304 Politics of Latin America (3 cr)
- ___ ECS 3003 Comparative Economic Systems (3 cr)*
- ___ ECS 3021 Women, Culture, and Economic Develop. (3 cr)*
- ___ EDF 3521 Education in History (3 cr)
- ___ EGN 1031 Technology, Human and Society (3 cr)
- ___ ENV 1017 The Global Environment & Society (3 cr)
- ___ OEA 2000 World Regional Geography (3 cr)
- ___ IDS 3189 Int'l Nutr., Hyb. Health and Env. Dev. (3 cr)* - GL
- ___ IDS 3315 Gaining Global Perspectives (3 cr) - GL
- ___ INK 3081 Contemporary International Problems (3 cr)
- ___ LBS 3011 Introduction to Labor Studies (3 cr) - GL
- ___ REL 3308 Studies in World Religions (3 cr) - GL
- ___ SYD 3874 Sociology of Gender (3 cr)
- ___ SYD 3000 The Individual in Society (3 cr)
- ___ WST 3641 Day and Labor in America (3 cr)

NATURAL SCIENCES (2 courses w/ lab required - 1 from each area)

Life Sciences: (Lecture and Lab must be taken together)

- ___ BOT 1010 & BOT 1010L Introductory Botany (3,1 cr)
- ___ BSC 1010 & BSC 1010L General Biology I (3,1 cr)
- ___ BSC 1011 & BSC 1011L General Biology II (3,1 cr)
- ___ BSC 2023 & BSC 2023L Human Biology (3,1 cr)
- ___ CHS 3501 & CHS 3501L Society of Forensic Science (3,1 cr)
- ___ EVR 3013 & EVR 3013L Ecology of South Florida (3,1 cr)
- ___ GEL 1101 & GEL 1101L History of Life (3,1 cr)
- ___ HUN 2000 & HUN 2000L Fund. of Nutritional Sci. (3,1 cr)
- ___ IDS 3214 & IDS 3214L Coast Dev. from the Bay to the World (3,1 cr)
- ___ MCB 2001 & MCB 2001L Intro. Microbiology (3,1 cr)
- ___ OCB 2005 & OCB 2005L Introductory Marine Biology (3,1 cr)
- ___ PCB 2001 & PCB 2001L Introductory Genetics and Lab (3,1 cr)
- ___ PCA 2090 & PCB 2090C Topics in Human Physics (3,1 cr)

*These courses have prerequisites. Please check the catalog or with an advisor.

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Physical Sciences

(Lecture and Lab must be taken together)

- ___ AST 2000 & AST 2000L Solar System Astronomy (3,1 cr)
- ___ AST 2004 & AST 2004L Stellar Astronomy (3,1 cr)
- ___ CHM 1032 & CHM 1032L Chemistry and Society (3,1 cr)
- ___ CHM 1033 & CHM 1033L Survey of Chemistry (4,1 cr)*
- ___ CHM 1043 & CHM 1043L General Chemistry I (5,1 cr)*
- ___ EVR 3001 & EVR 3001L Intro. to Environ. Sciences (3,1 cr)
- ___ EVR 3011 & EVR 3011L Environ. Resources & Poll. (3,1 cr)
- ___ GEO 3510 & GEO 3510L Earth Resources (3,1 cr)
- ___ GLY 3010 & GLY 3010L Intro. to Earth Sciences (3,1 cr)
- ___ GLY 3039 & GLY 3039L Environmental Geology (3,1 cr)
- ___ MET 2010 & MET 2010L Meteor. Atmos. Physics (3,1 cr)
- ___ OCE 3014 & OCE 3014L Oceanography (3,1 cr)
- ___ PHY 1020 & PHY 1020L Understanding the Physical World (3,1 cr)
- ___ PHY 2048 & PHY 2048L Physics with Calculus I (4,1 cr)*
- ___ PHY 2049 & PHY 2049L Physics with Calculus II (4,1 cr)*
- ___ PHY 2055 & PHY 2048L Physics without Calculus I (4,1 cr)*
- ___ PHY 2054 & PHY 2049L Physics without Calculus II (4,1 cr)*
- ___ PHY 1017 & PHY 1017L Quarks & Black Holes (3,1 cr)

ARTS (3 credits required)

- ___ ARH 2080 Art History Survey I (3 cr)
- ___ ARH 2051 Art History Survey II (3 cr)
- ___ ART 2500C Beginning Drawing (3 cr)
- ___ ART 2503C Beginning Painting (3 cr)
- ___ ART 2750C Beginning Ceramics (3 cr)
- ___ CRW 2001 Introduction to Creative Writing (3 cr)*
- ___ DAA 1100 Modern Dance Techniques I (3 cr)
- ___ DAA 1200 Ballet Techniques I (3 cr)
- ___ DAN 2100 Introduction to Dance (3 cr)
- ___ DAN 2140 Dance in Modern Amer. Culture: 1890-Pres. (3 cr)
- ___ ENL 3504 British Literature to 1860 (3 cr)*
- ___ ENL 3508 British Literature Since 1860 (3 cr)*
- ___ IDS 2336 Artistic Expression in a Global Society (3 cr) -GL
- ___ MTH 1011 Music Appreciation (3 cr)
- ___ MUTH 2110 Evolution of Jazz (3 cr)
- ___ MUN 1100 Golden Panther Band (1 cr)*
- ___ MUN 1210 Orchestra (1 cr)*
- ___ MUN 1300 Master Chorale (1 cr)*
- ___ SPC 2608 Public Speaking (3 cr)
- ___ THE 2000 Theatre Appreciation (3 cr)
- ___ TFP 2100 Introduction to Acting (3 cr)

* These courses require an auditor or permission from the instructor.

IMPORTANT NOTES

Only these courses meet the University Core Curriculum (UCC) requirements, and all must be taken for a letter grade. UCC courses may not be taken at other institutions without permission from the Dean of Undergraduate Education. Pre-major requirements are available at the Academic Advising Center Website listed below. Students are ultimately responsible for meeting with advisors to plan course schedules and review important academic policies and procedures.

GORDON RULE REQUIREMENT

Courses in the following areas are considered Gordon Rule: English Composition, Humanities with Writing, and Quantitative Reasoning. A grade of "C" or better is required in these courses. Intensive writing courses require demonstration of college-level writing skills through multiple assignments. Gordon Rule courses must be completed within the first 60 credits.

ENGLISH COMPOSITION

Placement into ENC 1101 will be based on SAT/ACT scores. Students may be required to take ENC 1930 Essay Writing prior to enrollment into ENC 1101. Students should see an advisor for clarification.

Students w/ 30 transfer credits may be able to substitute the following for ENC 1101: ENC 1102

- ENC 2304 College Writing for Transfer Students (3 cr)
- (and then one of the following)
- ENC 3213 Professional and Technical Writing (3 cr)
- ENC 3311 Advanced Writing and Research (3 cr)
- ENC 3314 Writing Across the Curriculum (3 cr)

AP, TRANSFER, AND DUAL ENROLLMENT CREDITS

Students must consult with an advisor about these credits to determine course equivalency toward UCC requirements.

EXEMPTIONS

a) Quantitative Reasoning:

Transfer students who have successfully completed MAC 1105 (College Algebra) at another institution prior to admission to FIU will be deemed to have completed one math course for the purposes of the UCC.

b) Natural Sciences:

Transfer students who have successfully completed one or both science courses without labs at another institution prior to admission to FIU will be deemed to have completed the appropriate components of the science requirement.

c) Honors College:

Students in the Honors College who have satisfied designated Honors Courses will be deemed to have met sections of the UCC requirements. Students should check with an advisor for clarification.

* Some courses have pre-requisites; please check the catalog or with an advisor

ELECTIVE CREDIT REQUIREMENT

The number of electives students need varies; elective credits are needed in addition to the UCC to reach 60 credits (Junior standing). Electives should be selected with the aid of an advisor and are intended to help the student's academic and career goals.

GLOBAL LEARNING (GL) REQUIREMENT

Freshmen entering as of Summer B 2010 must take a minimum of one Global Learning (GL)-designated course. Global Learning courses must be completed within the first 60 credits. For an updated list of courses, visit <http://handergrad.fiu.edu/advising>.

VISITING AN ADVISOR IN YOUR MAJOR

After completing 30 credits and most of the UCC, students may begin visiting their department for advising. After earning 60 credits and fulfilling the major's pre-requisites, students officially declare their major in the Registrar's Office.

CLAS

All students must meet with an advisor after completing 18 credits, and before earning 60, to discuss either taking the ACCUPLACER exam or applying for the CLAS exemption.

ACADEMIC WARNING AND PROBATION

Students are required to meet with an advisor immediately after being placed on Academic Warning or Probation.

SUMMER ENROLLMENT POLICY

Students who transfer into the University with fewer than 60 credits must earn at least 9 credits during one or more summer semesters to be eligible for graduation.

SASS REPORT

A SASS report is an unofficial copy of a student's academic progress. An advisor may assist students in understanding SASS. Students must bring their SASS to all advising sessions. A SASS report may be obtained via <http://www.facu.org>.

Questions: FC 249 (MMC) 305-748-2892
ACT 180 (BBC) 305-919-3754

Email: advctr@fiu.edu
Website: <http://handergrad.fiu.edu/advising>

6/2011

APPENDIX B
BBA in INTERNATIONAL BUSINESS

OPTIONAL PRACTICAL TRAINING (OPT)

Eligibility for Employment:

A fundamental eligibility requirement for all types of employment (on or off campus) is for a student to **continuously maintain lawful F-1 status**. Maintaining lawful F-1 status includes, at a minimum, the following:

1. Student must have a valid passport at all times.
2. Student must hold a valid FIU I-20 properly processed either through FIU's International Student and Scholar Services (ISSS) or by travel and re-entry.
3. Student must be registered full-time each academic semester.
4. Student must also be in good academic standing and "make normal progress towards completion of degree," which means maintaining the minimum GPA of at least 3.0 for undergraduate students.

Practical training is employment that is directly related to a student's major or field of study. Students must have been on valid F-1 status for at least two consecutive semesters prior to application for practical training, although application is allowed 90 days prior to the conclusion of their studies.

OPT is limited to an aggregate total of 12 months. Authorization is granted by a Service Center of the U.S. Immigration and Citizenship Service (USCIS). An FIU ISSS advisor will recommend OPT for an FIU international student in F-1 status who has met **all eligibility requirements**. An application fee is charged by USCIS.

A student may choose to apply for OPT either before graduation (pre-completion of degree) or after graduation (post-completion of degree). Any period used before graduation is deducted from the 12 months available. **Students are required to attend a *Practical Training/Employment Workshop* in order to be eligible to apply for OPT.** More detailed information (application procedure, documents needed, etc.) is provided at the workshop. **Students must CHECK WITH ISSS FOR THE WORKSHOP SCHEDULE and APPLICATION DEADLINES.** These workshops are also offered online.

Students must have attended an ISSS Employment/Practical Training Workshop before they can apply for OPT through ISSS on an appointment basis. They must bring all applications forms and other required documents at the time of appointment with an ISSS advisor.

IMPORTANT Students must obtain proper authorization before engaging in any off-campus employment (whether paid or non-paid). If a student falls out-of status at any time during his/her employment (i.e., drops a class and falls below the full-time requirement or his/her passport expires), then he/she must stop working immediately. The requirements for maintaining F-1 visa status and being eligible for the OPT are subject to change based on US immigration law.

APPENDIX C

INTERNATIONAL BUSINESS (IB) ENTRANCE AND DEGREE REQUIREMENTS

The following pre-core class requirements must be met, along with the State of Florida and UCC requirements, prior to being admitted to the program:

- **ACG 2021** Accounting for Decisions
- **ACG 3301** Accounting for Planning and Control
- **CGS 2100** Microcomputer Applications
- **ECO 2013** Principles of Macroeconomics
- **ECO 2023** Principles of Microeconomics
- **STA 2023** Statistics for Business and Economics
- **MAC 2233** Calculus for Business and Economics

APPENDIX D

INTERNATIONAL BUSINESS (IB) DEGREE REQUIREMENTS

The total of 60 upper-level division courses taken during the third and fourth year must include three elective courses, seven courses in the major, and the 10 core courses (listed below).

Credit will be granted toward degree completion requirements if course equivalency for any of these courses can be demonstrated, provided that the last 30 credit hours are completed at FIU.

- **BUL 4310** Legal Environment of Business (prerequisite fully admitted)
- **CGS 3300** Introduction to Information Systems
- **COM 3110** Business and Professional Communication
- **ECO 3202** Applied Macroeconomics (prerequisite **ECO 2013**)
- **FIN 3403** Financial Management (prerequisites **STA 2023** and **ACG 2021** or **ACG 3024** or its equivalent)
- **MAN 3025** Organization and Management
- **MAN 4504** Operations Management (prerequisite **QMB 3200**)
- **MAN 4722** Strategic Management (prerequisite senior status)
- **MAR 3023** Marketing Management
- **OMB 3200** Application of Quantitative Methods in Business (prerequisites **STA 2023** or its equivalent, and **CGS 3300** or **ACG 4401** and college algebra)

APPENDIX E

QUALIFIED FACULTY REQUIREMENTS

The institution employs competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, the institution gives primary consideration to the highest earned degree in the discipline. The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experience in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes.

Florida International University uses the following as credential guidelines when it defines faculty qualifications using faculty credentials:

- Faculty teaching general education courses at the undergraduate level: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline)
- Faculty teaching baccalaureate courses: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline)
- Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline
- Graduate teaching assistants: master's in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

As a classified Carnegie Research Institution,* Florida International University additionally credentials its faculty based on national/international juried research productivity within the discipline. The institution documents a faculty member's research contributions to the discipline as evidence of the faculty qualifications.

In extremely limited circumstances a faculty member may be credentialed based on a combination of educational experience, productivity in the discipline and work experience. In these situations the practical experience in the discipline must be at an executive level with a broad scope of national/international reach.

* Research Universities (RU/H) (high research activity)